

Term of Reference

SPSL project Legal Consultant

I. Introduction:

SILAKA is interested to hire a consultant to support the Joint PMC in Kampong Thom and Kandal on forming their registration of their organization with the Ministry of Interior. JPMC has formulated their article of association since 2015 and have submitted to MOI for registration.

In the support to the Cambodian Royal Government policy on decentralization, and the put in place a National Strategic plan for implementing Social Accountability Framework, and in support the national Strategic Plan in the implementation of the Public Administration Reform, SILAKA has launched the project SPSL, **Strengthening Procurement System at Sub-national Level (SPSL)**, 6 years ago with the purpose to facilitate the engagement of citizens in the procurement process of Commune/Sangat in 2 provinces, Kg Thom, and Kandal. SPSL project facilitate the formulation of the Joint Procurement Monitoring Committee and work to build their capacity to operate on their own. The revised law on registration of local Association and NGOs starting in 20013, putting several challenges and requirement to Local Association and NGOs wanting to registration their organization. Further, the JPMC was not able to operate a the local level because of the new law requirement, the registration of their organization is gaining more importance.

In order to support the JPMC members made decision on their organization, a legal professional in the field of the new LANGO is needed to provide training for JPMC from Kampong Thom and Kandal province.

II. Objective of the Assignment:

The objective of this assignment is to provide overview of the current requirement in registration of of the organization, provide an analysis of the law to the JPMC's formulation of their document, decide on the form of their organization (NGO or Association), basic elements of their legal document in order to register with the Ministry of Interior in the Department of Political Affairs (Local Association and Non-Government Organization, LANGO).

III. Qualification of the Resource Person:

- Legal professionals with the knowledge of the current LANGO, and any other requirements necessary for the registered Association and NGOs;
- Able to formulate the difference section of the LANGO to the JPMC key leaders;
- Able to provide technical legal issues related to the formulation of the articles of Incorporation;

IV. Deliverables

- One training session to JPMCs, focus on Law on NGO and Association, LANGO, focusing on the difference between the NGO and Association;
- Provide technical advises on the review of JPMC legal document and to submit to the MOI for registration;
- Provide legal advices to JPMC on in the process if any.

V. Time schedule amount of the contract:

Week 3 of July; available budget for this assignment is up to \$600.00

VI. Process of application

Interested applicant should send a letter of interest showing his or her qualification and the willingness to meet the requirement as so described in this term of references. At the time of signing of the contract to implement this assignment, \$200 are paid and the rest will be paid upon receiving the report of the activities and an invoice for the remaining fee.